



Accreditation Requirements

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APPROVED BY:	CHAIRMAN
REVISED BY:	AAC
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CONTENTS:		
SEC	PARTICULARS	PAGE NO.
1.	Purpose	3
2.	Scope	3
3.	Responsibility & Authority	3
4.	Operation	3
Amendment Record		

1.0 Purpose:

1.1 To define the requirements of **ACCB** accreditation.

2.0 Scope:

2.1 Applicable to all the Assessment Bodies (ABs) Accreditation Schemes operated by the **ACCB**.

3.0 Responsibility & Authority:

3.1 The Chief Executive Officer/Chairman is responsible for communicating and overseeing this procedure and the top management of the applicant and accredited ABs is responsible for ensuring that the requirements are fully met.

4.0 Operation:

4.1 Legal with Compliance Requirements:

4.2 The AB shall be a legal entity, It can be held legally responsible for all its conformity Assessment activities.

9.4.3 The AB shall comply with all the applicable legal requirements in the countries in which they operate.

9.4.4 The AB shall be to protect the intellectual property of ACCB, ISO, NON ISO Standard and any other Standardization of Organization.

9.4.5 The AB shall have policy those appropriate key personnel which have demonstrable understanding of applicable statutory and legal requirements.

9.4.6 The AB's shall declare in the application for accreditation that whether or not there exists current legal processes or allegations concerning the compliance of the AB with legal and statutory/regulatory requirements and should the AB become aware at any time following accreditation being granted that legal proceedings have been initiated or other allegations concerning the legal compliance of the AB arise, they shall notify the ACCB as soon as it is practicable and within a maximum of seven days, and shall advise the ACCB of the outcome of any such proceedings and the statement shall be signed by the top management.

9.4.7 The AB's shall declare in the application for accreditation that they have informed ACCB of any matter that may be deemed significant when adjudicating the application, should it come to the light at a later date.

9.4.8 ACCB Requirements and Compliance with the International Standards:

9.4.9 The ACCB requires that the AB have a publicly available policy which shall declare their stated and implied support for the mission and the objectives of the ACCB, and shall ensure that they act in accordance with that policy always. If the ACCB considers that a AB undertakes work that is in a direct conflict of interest to the ACCB's mission, vision and objectives it could lead to accreditation being withheld, suspended ,extended or withdrawn.

9.4.10 The AB shall comply (the latest versions) as Appropriate with the requirements of the following standards/documents:

- a. ISO/IEC 17021: Conformity assessment -- Requirements for the bodies conducting/providing the audit and the certification of the management systems;
- b. ISO/IEC 17024: Conformity assessment -- General requirements for the bodies operating certification of persons;
- c. ISO/IEC 17020: General criteria for the operation of various types of bodies performing inspection;
- d. ISO/IEC 17025: General requirements for the competence of testing and calibration laboratories;
- e. ISO/IEC 15189: Medical laboratories -- Particular requirements for the quality and the competence;
- f. ISO/IEC 17043: - Conformity assessment -- General requirements for proficiency testing;
- g. ISO Guide 34: General requirements for the competence of reference material producers;
- h. ISO/IEC 17065:- Conformity assessment -- Requirements for bodies certifying products, processes and services
- i. ISO 14065:2013 Green House Gases – requirements for Green House Gas validation & verification bodies for using accreditation or other forms of recognition;
- j. ACCB’s “Responsible Education Provider” TM Accreditation Standard for Further Education & Training Institutions;
- k. Relevant International Standards, ACCB Standards, Advisories and Conformity Assessment Requirements;

AMENDMENT RECORD

Proposed By	Section	Change